Train the Trainer

By

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Introduction

Introduce Yourself with some little known facts about you
Today’s Agenda

1. Why We Need Training
2. Why Train the Trainers
3. Teaching or Training
4. Trainer Potential
5. Training Ability and Skills
6. Training Process
7. Practice Sessions
8. Discussion on Practice Sessions
9. Examination
1. Why We Need Training

1.1 To bring change in Skills

- change in procedures
- change in process
- change in organizational structure
1. Why We Need Training

✓ 1.2 To update knowledge
   - ... technology
   - ... process
   - ... organization

✓ 1.3 To strengthen decision making

✓ 1.4 To bring change in Attitude
   - Behavior
   - Ethics / values
1. Why We Need Training

✓ 1.5 To meet organizational Goals

- Overall purpose
- Long term vision
- Company ethics / values
- Objectives and targets
- Organizational changes
How do you manage training programs of your principal and vendors?

We recruited a trainee engineer to attend all training programs.
Question and Answer Session
To ask question, please raise your hand
2. Why Train the Trainers

2.1 Create internal resources to meet need
2. Why Train the Trainers

Myth Buster

Myth

✓ Any person with subject knowledge can do training

✓ During training you just need to speak

Fact

✓ A person may have good subject knowledge but he/she may not be able to take training

✓ Training is a planned activity designed for a specific objective
3. Teaching or Training

**Difference**

**Teaching**
- ✔ Giving Knowledge
- ✔ Theoretical
- ✔ Passive Participation
- ✔ Watch Me
- ✔ Try it Yourself

**Training**
- ✔ Sharing Knowledge
- ✔ Real-life or Practical
- ✔ Active Participation
- ✔ Lets do it together
- ✔ Try and improve it further
Question and Answer Session
To ask question, please raise your hand
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